

TRANSMITTAL SLIP		DATE	
TO:			
ROOM NO.		BUILDING	
REMARKS:  Letters sent to DA employees			
FROM:			
ROOM NO.		BUILDING	EXTENSION

25X1

SECRET [REDACTED]  
Central Intelligence Agency



Washington, D.C. 20505

22 JUN 1986

25X1

MEMORANDUM FOR: Director of Communications

ATTENTION: [REDACTED]

FROM: Director of Central Intelligence

SUBJECT: The Pursuit of Excellence

1. Recently I asked each of the Directorates to give me an update on examples of outstanding individual and team accomplishments similar to those I mentioned in the auditorium in June 1985 when I spoke on our efforts in pursuit of excellence.

2. One of the examples submitted was the exceptional accomplishment made possible by the teamwork of several Agency components working together recently to provide critical equipment [REDACTED]

25X1

[REDACTED] However, I want to thank you and each of your personnel who participated for your part in this major accomplishment, which is surely an example of the pursuit of excellence.

A handwritten signature in cursive script, reading "W. J. Casey".  
William J. Casey

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25X1



Central Intelligence Agency



Washington, D.C. 20505

22 JUN 1986

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MEMORANDUM FOR: [Redacted]  
Office of Communications

FROM: Director of Central Intelligence

SUBJECT: The Pursuit of Excellence

1. Recently I asked each of the Directorates to give me an update on examples of individual and team accomplishments similar to those I shared with you over the past year.

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2. One of the examples was your superior performance under dangerous and adverse conditions [Redacted]

[Redacted]

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William J. Casey

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ORIG: DDA/MS, [Redacted]

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[Redacted]

25X1

Central Intelligence Agency



Washington, D. C. 20505

22 JUN 1986

25X1

MEMORANDUM FOR:   
Office of Communications

FROM: Director of Central Intelligence

SUBJECT: The Pursuit of Excellence

1. Recently I asked each of the Directorates to give me an update on examples of individual and team accomplishments similar to those I shared with you over the past year.

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2. One of the examples was your superior performance under dangerous and adverse conditions

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William J. Casey

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SECRET -

Central Intelligence Agency



Washington, D.C. 20505

22 JUN 1986

25X1

MEMORANDUM FOR: [REDACTED]  
Foreign Networks Division, Office of Communications

FROM: Director of Central Intelligence

SUBJECT: The Pursuit of Excellence

1. Recently I asked each of the Directorates to give me an update on examples of individual and team accomplishments similar to those I shared with you over the past year.

25X1  
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2. One of the examples was your superior performance in planning and implementing major communications upgrades [REDACTED]  
[REDACTED] I quickly recognized that the sensitive nature of your achievements precluded me from sharing them with a general audience. Nonetheless, I wanted you to know that I am aware of your accomplishments in completing the upgrades in one-half the time normally allotted and for contributing so significantly to fulfilling the Agency's mission. Consequently, I want to thank you personally for your dedication, hard work and the special pride you take in attaining new levels of excellence.

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William J. Casey

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ORIG: DDA/MS, [REDACTED]

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SECRET [REDACTED]

Central Intelligence Agency



Washington, D. C. 20505

22 JUN 1986

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MEMORANDUM FOR:

[Redacted box]

Office of Communications

FROM: Director of Central Intelligence

SUBJECT: The Pursuit of Excellence

1. Recently I asked each of the Directorates to give me an update on examples of individual and team accomplishments similar to those I shared with you over the past year.

2. One of the examples was the ingenuity and initiative you demonstrated when you created the technical standardization manual which now serves as the installation standard for the Agency's worldwide communications network. I wanted you to know that I am aware of your accomplishments which will contribute significantly to our mission for years to come. Consequently, I want to thank you personally for your dedication, hard work and the special pride you take in attaining new levels of excellence.

Handwritten signature of William J. Casey.  
William J. Casey

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ORIG: DDA/MS

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SECRET [REDACTED]  
Central Intelligence Agency



Washington, D.C. 20505

22 JUN 1986

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MEMORANDUM FOR: Director of Communications

ATTENTION: [REDACTED]

FROM: Director of Central Intelligence

SUBJECT: The Pursuit of Excellence

1. Recently I asked each of the Directorates to give me an update on examples of outstanding individual and team accomplishments similar to those I mentioned in the auditorium in June 1985 when I spoke on our efforts in pursuit of excellence.

2. One of the examples submitted was the exceptional accomplishment made possible by the teamwork of several Agency components working together recently to provide critical equipment [REDACTED]

25X1

[REDACTED] However, I want to thank you and each of your personnel who participated for your part in this major accomplishment, which is surely an example of the pursuit of excellence.

A handwritten signature in dark ink, reading "William J. Casey".  
William J. Casey

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Central Intelligence Agency



Washington, D.C. 20505

22 JUN 1986

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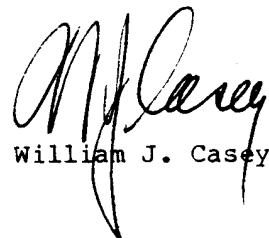
MEMORANDUM FOR:   
System Accountant, Office of Finance

FROM: Director of Central Intelligence

SUBJECT: The Pursuit of Excellence

1. Recently I asked each of the Directorates to give me an update on examples of individual and team accomplishments similar to those I shared with you over the past year.

2. One of the examples was your superior performance in developing additional programs for the Wang system which enabled the system to perform functions not thought to be possible. I wanted you to know that I am aware of your untiring efforts in modifying the applications of the Field Accounting System to ensure compatibility with the field stations thereby greatly reducing user time. Consequently, I want to thank you personally for your dedication, hard work and the special pride you take in attaining new levels of excellence.

  
William J. Casey

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C O N F I D E N T I A L



Central Intelligence Agency



Washington, D. C. 20505

STAT

MEMORANDUM FOR:

Deputy Director of Finance/DDA

FROM : Director of Central Intelligence

SUBJECT : The Pursuit of Excellence

1. Recently I asked each of the Directorates to give me an update on examples of individual and team accomplishments similar to those I shared with you over the past year.

2. One of the examples was the initiative you demonstrated in developing a career development and training profile for auditors. This would be a major task under normal circumstances but, given the large number of new people on the staff, the challenge of constructing a workable plan was formidable. I want you to know that I am aware of your accomplishments as Deputy Chief, Audit Staff, which will contribute significantly to good auditing. Consequently, I want to thank you personally for your dedication, hard work and the special pride you take in attaining new levels of excellence.

William J. Casey

ADMINISTRATIVE--INTERNAL USE ONLY

Central Intelligence Agency



Washington, D. C. 20505

22 JUN 1986

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MEMORANDUM FOR:

[Redacted]

Budget and Finance Officer, Office of Finance

FROM:

Director of Central Intelligence

SUBJECT:

The Pursuit of Excellence

1. Recently I asked each of the Directorates to give me an update on examples of individual and team accomplishments similar to those I shared with you over the past year.

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2. One of the examples was your superior performance in providing financial support and advice to [Redacted]. I quickly realized that the sensitive nature of these achievements precluded me from sharing them with a general audience. Nonetheless, I wanted you to know that I am aware of your accomplishments in supporting this bilateral project with complex funding arrangements. Consequently, I want to thank you personally for your dedication, hard work, and the special pride you take in attaining new levels of excellence.

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William J. Casey

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SECRET

[Redacted]

Central Intelligence Agency



Washington, D.C. 20505

22 JUN 1986

MEMORANDUM FOR:

Office of Information Technology

FROM: Director of Central Intelligence

SUBJECT: The Pursuit of Excellence

1. Recently I asked each of the Directorates to give me an update on examples of individual and team accomplishments similar to those I shared with you over the past year.

2. One of the examples was the superior performance of the VIP Communications Section in providing critical communications support to me during domestic travel. I wanted you to know that I am aware of your accomplishments in providing communications coverage through dedication, responsiveness and selfless commitment. Consequently, I want to thank you personally for your dedication, hard work and the special pride you take in attaining new levels of excellence.

A handwritten signature in dark ink, appearing to read "W. J. Casey".  
William J. Casey

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C O N F I D E N T I A L

Central Intelligence Agency



Washington, D. C. 20505

22 JUN 1986

25X1

MEMORANDUM FOR:



Office of Information Technology

FROM: Director of Central Intelligence

SUBJECT: The Pursuit of Excellence

1. Recently I asked each of the Directorates to give me an update on examples of individual and team accomplishments similar to those I shared with you over the past year.

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2. One of the examples was the superior performance of the VIP Communications Section in providing critical communications support

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[Redacted] to me during domestic travel. I wanted you to know that I am aware of your accomplishments in providing communications coverage through dedication, responsiveness and selfless commitment. Consequently, I want to thank you personally for your dedication, hard work and the special pride you take in attaining new levels of excellence.

A handwritten signature in cursive script, reading "W. J. Casey".  
William J. Casey

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Central Intelligence Agency



Washington, D.C. 20505

22 JUN 1986

25X1  
MEMORANDUM FOR: [REDACTED]  
Office of Information Technology  
FROM: Director of Central Intelligence  
SUBJECT: The Pursuit of Excellence

1. Recently I asked each of the Directorates to give me an update on examples of individual and team accomplishments similar to those I shared with you over the past year.

25X1  
25X1  
2. One of the examples was your superior performance in providing software development support for [REDACTED]

[REDACTED] I quickly recognized that the sensitive nature of this accomplishment precluded me from sharing them with a general audience. Nonetheless, I wanted you to know that I am aware of your accomplishment in developing a fully operational system within extremely tight deadlines. Consequently, I want to thank you personally for your dedication, hard work, and the special pride you take in attaining new levels of excellence.

A handwritten signature in dark ink, appearing to read "W. J. Casey".  
William J. Casey

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ORIG: DDA/MS, [REDACTED]

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[REDACTED]  
S E C R E T

Central Intelligence Agency



Washington, D. C. 20505

22 JUN 1986

25X1 MEMORANDUM FOR: [REDACTED]  
Office of Information Technology

FROM: Director of Central Intelligence

SUBJECT: The Pursuit of Excellence

1. Recently I asked each of the Directorates to give me an update on examples of individual and team accomplishments similar to those I shared with you over the past year.

25X1 2. One of the examples was your superior performance in providing  
25X1 software development support for [REDACTED]

[REDACTED] I quickly recognized that the sensitive nature of this accomplishment precluded me from sharing it with a general audience. Nonetheless, I wanted you to know that I am aware of your accomplishment in developing a fully operational system within extremely tight deadlines. Consequently, I want to thank you personally for your dedication, hard work, and the special pride you take in attaining new levels of excellence.

A handwritten signature in dark ink, appearing to read "W. Casey".

William J. Casey

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SECRET

## Central Intelligence Agency



Washington, D.C. 20505

22 JUN 1986

MEMORANDUM FOR: Chief, Information and Privacy Division  
Office of Information Services

FROM: Director of Central Intelligence

SUBJECT: The Pursuit of Excellence

1. Recently I asked each of the Directorates to give me an update on examples of individual and team accomplishments similar to those I shared with you over the past year.

2. One of the examples was the superior performance of the Information and Privacy Division for the remarkable success in reducing the large backlog of Freedom of Information Act and Privacy Act requests. I wanted you to know that I am aware of your accomplishments which were the result of dedication and commitment by each member of your Division. Consequently, I want to thank you personally for your hard work and the special pride you take in attaining new levels of excellence.

A handwritten signature in black ink, appearing to read "WJ Casey".

William J. Casey

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Central Intelligence Agency



Washington, D.C. 20505

22 JUN 1986

MEMORANDUM FOR: Chief, Regulatory Policy Division  
Office of Information Services

FROM: Director of Central Intelligence

SUBJECT: The Pursuit of Excellence

1. Recently I asked each of the Directorates to give me an update on examples of individual and team accomplishments similar to those I shared with you over the past year.

2. One of the examples was the superior performance of the Regulatory Policy Division in managing the Agency's regulatory system while coping with unusual difficulties and heavy pressures. I wanted you to know that I am aware of your accomplishments which often required extraordinary efforts and initiatives. Consequently, I want to thank you personally for your dedication, hard work, and the special pride you take in attaining new levels of excellence.

A handwritten signature in cursive script, reading "W. J. Casey".

William J. Casey

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SECRET [REDACTED]

Central Intelligence Agency



Washington, D.C. 20505

22 JUN 1986

MEMORANDUM FOR: Director of Logistics

FROM: Director of Central Intelligence

SUBJECT: The Pursuit of Excellence

1. Recently I asked each of the Directorates to give me an update on examples of outstanding individual and team accomplishments similar to those I mentioned in the auditorium in June 1985 when I spoke on our efforts in pursuit of excellence.

2. One of the examples submitted was the exceptional accomplishment made possible by the teamwork of several Agency components working together recently to provide critical equipment [REDACTED]

[REDACTED]

3. The combined efforts of personnel in the Supply Division, Procurement Division, [REDACTED] and especially the efforts of [REDACTED] to orchestrate this project, reflects the Agency at its best. Security considerations preclude further publication of this activity and your work in it. However, I want to thank all of you who participated for your part in this major accomplishment, which is surely an example of the pursuit of excellence.

A handwritten signature in cursive script, reading "W. J. Casey".

William J. Casey

25X1

## Central Intelligence Agency



Washington, D.C. 20505

22 JUN 1986

STAT

MEMORANDUM FOR:   
Office of Logistics

FROM: Director of Central Intelligence

SUBJECT: The Pursuit of Excellence

1. Recently I asked each of the Directorates to give me an update on examples of individual and team accomplishments similar to those I shared with you over the past year.

2. One of the examples was your superior performance in the New Building Project Office in meeting the challenge of architecturally altering the layout of space in the New Headquarters Building. I wanted you to know that I am aware of your accomplishments in completing this monumental task and overseeing the revision of some 350 construction-level drawings. Consequently, I want to thank you personally for your dedication, hard work, and the special pride you take in attaining new levels of excellence.

A handwritten signature in black ink, appearing to read "W. J. Casey".  
William J. Casey

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Central Intelligence Agency



Washington, D. C. 20505

22 JUN 1986

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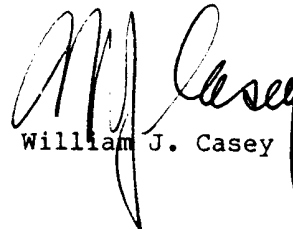
MEMORANDUM FOR:   
Clinical Activities Division, Office of Medical Services

FROM: Director of Central Intelligence

SUBJECT: The Pursuit of Excellence

1. Recently I asked each of the Directorates to give me an update on examples of individual and team accomplishments similar to those I shared with you over the past year.

2. One of the examples was your superior performance in preventing psychiatric and stress related problems from manifesting themselves in our field stations throughout the world. I wanted you to know that I am aware of your accomplishments in establishing an effective way to assist our people given the current international climate. Consequently, I want to thank you personally for your dedication, hard work, and the special pride you take in attaining new levels of excellence.

  
William J. Casey

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S E C R E T



Washington, D.C. 20505

22 JUN 1986

MEMORANDUM FOR: Director of Medical Services

25X1 ATTENTION: [REDACTED]

FROM: Director of Central Intelligence

SUBJECT: The Pursuit of Excellence

1. Recently I asked each of the Directorates to give me an update on examples of outstanding individual and team accomplishments similar to those I mentioned in the auditorium in June 1985 when I spoke on our efforts in pursuit of excellence.

2. One of the examples submitted was the exceptional accomplishment made possible by the teamwork of several Agency components working together recently to provide critical equipment [REDACTED]

25X1 [REDACTED] Security considerations preclude further publication of this activity and your work in it. However, I want to thank you and each of your personnel who participated for your part in this major accomplishment, which is surely an example of the pursuit of excellence.

25X1 [REDACTED]  
  
William J. Casey

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Central Intelligence Agency



Washington, D. C. 20505

22 JUN 1986

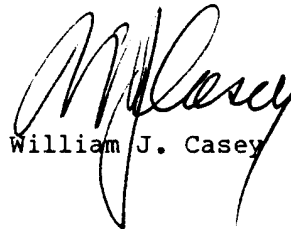
MEMORANDUM FOR: Director of Personnel

FROM: Director of Central Intelligence

SUBJECT: The Pursuit of Excellence

1. Recently I asked each of the Directorates to give me an update on examples of individual and team accomplishments similar to those I shared with you over the past year.

2. One of the examples was the superior performance of the field recruiters who have consistently stood firm in the face of an increasing number of student and civil demonstrations. I wanted you to know that I am aware of the professionalism, resiliency and courage which characterize their performances and enable them to continue to recruit the individuals necessary to carry out our mission. Consequently, I want to thank you and each of the recruiters for the dedication, hard work, and the special pride you take in attaining new levels of excellence.

  
William J. Casey

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Central Intelligence Agency



Washington, D. C. 20505

22 JUN 1986

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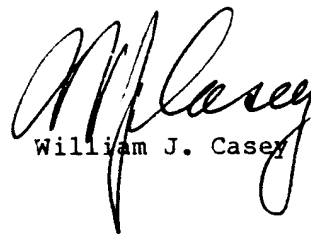
MEMORANDUM FOR:   
Office of Security

FROM: Director of Central Intelligence

SUBJECT: The Pursuit of Excellence

1. Recently I asked each of the Directorates to give me an update on examples of individual and team accomplishments similar to those I shared with you over the past year.

2. One of the examples was your superior performance in developing an automated information processing plan and following through to the installation and operation of a system which has greatly enhanced information processing procedures within your office. I wanted you to know that I am aware of your accomplishments and appreciate the initiative you demonstrated in undertaking this project. Consequently, I want to thank you personally for your dedication, hard work, and the special pride you take in attaining new levels of excellence.

  
William J. Casey

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C O N F I D E N T I A L

Central Intelligence Agency



Washington, D.C. 20505

22 JUN 1986

25X1 MEMORANDUM FOR: [REDACTED]  
Office of Training and Education

FROM: Director of Central Intelligence

SUBJECT: The Pursuit of Excellence

1. Recently I asked each of the Directorates to give me an update on examples of individual and team accomplishments similar to those I shared with you over the past year.

25X1 2. One of the examples was your superior performance in developing an [REDACTED] within a short time frame to support an essential training activity. I recognized that the sensitive nature of the activity precluded me from sharing your achievements with a general audience. Nonetheless, I wanted you to know that I am aware of your accomplishments in developing this valuable training equipment. Consequently, I want to thank you personally for your dedication, hard work, and the special pride you take in attaining new levels of excellence.

A handwritten signature in cursive script, appearing to read "W. J. Casey".

William J. Casey

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25X1 [REDACTED]

S E C R E T



Central Intelligence Agency



Washington, D.C. 20505

22 JUN 1986

25X1 MEMORANDUM FOR: [REDACTED]  
Office of Training and Education

FROM: Director of Central Intelligence

SUBJECT: The Pursuit of Excellence

1. Recently I asked each of the Directorates to give me an update on examples of individual and team accomplishments similar to those I shared with you over the past year.

25X1 2. One of the examples was your superior performance in developing an [REDACTED] within a short time frame to support an essential training activity. I recognized that the sensitive nature of the activity precluded me from sharing your achievements with a general audience. Nonetheless, I wanted you to know that I am aware of your accomplishments in developing this valuable training equipment. Consequently, I want to thank you personally for your dedication, hard work, and the special pride you take in attaining new levels of excellence.

A handwritten signature in dark ink, appearing to read "W. J. Casey".

William J. Casey

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[REDACTED]

S E C R E T

Central Intelligence Agency



Washington, D.C. 20505

22 JUN 1986

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MEMORANDUM FOR: [Redacted]  
Office of Training and Education

FROM: Director of Central Intelligence

SUBJECT: The Pursuit of Excellence

1. Recently I asked each of the Directorates to give me an update on examples of individual and team accomplishments similar to those I shared with you over the past year.

25X1

2. One of the examples was your superior performance in initiating a system of procurement for [Redacted] which resulted in significant savings to the Agency. I wanted you to know that I am aware of your accomplishments which are indicative of your high performance standards. Consequently, I want to thank you personally for your dedication, hard work, and the special pride you take in attaining new levels of excellence.

A handwritten signature in dark ink, appearing to read "W. Casey".

William J. Casey

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S E C R E T

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The Director has recognized examples of excellence from each of the DA offices through personal letters to individuals and components. Following is a synopsis of the activities that he selected:

OFFICE OF COMMUNICATIONS

- Two individuals who contributed outstanding support to the world-wide communications network.

- The superior and courageous performances of two communicators

25X1

- Two officers who worked with other Agency components to provide critical equipment

25X1

OFFICE OF FINANCE

- Individual who developed programs for the WANG Field Accounting System to ensure compatibility with field stations.

- Individual who supported a large and expanding

25X1  
25X1

OFFICE OF INFORMATION SERVICES

- Information and Privacy Division for reducing the large backlog of FOIA and PA requests.

- Regulatory Policy Division for superior performance in managing the Agency's regulatory system.

OFFICE OF INFORMATION TECHNOLOGY

- VIP Communications Section for providing communications support to the DCI during domestic travel. (Four individuals)

25X1

- Two individuals who provided software development support for an operational system

25X1

OFFICE OF LOGISTICS

- Individual in the New Building Project Office for redesigning the space in the New Headquarters Building.

- Supply Division, Procurement Division,

25X1  
25X1

for providing critical equipment

- Individual who orchestrated the above was recognized for his efforts.

SECRET

OFFICE OF MEDICAL SERVICES

- Doctor who established a program to assist employees with stress related problems.

25X1 - Individual who was a member of a team which provided critical equipment [redacted]

OFFICE OF PERSONNEL

- Field recruiters for standing firm in the face of an increasing number of student and civil demonstrations.

OFFICE OF SECURITY

- Individual who initiated and developed an information processing system.

OFFICE OF TRAINING AND EDUCATION

25X1 - Individual who developed and fabricated [redacted] to support an essential training activity.

25X1 - Individual who initiated a system of procurement [redacted]  
25X1 [redacted] at significant savings to the Agency.

NOTE: The Director reviewed all of the submissions that were received from the Offices throughout the Agency. From these, he compiled a list of individuals and activities that he wishes to further examine. He visited an Office in the DI this afternoon that was cited in the excellent report.

SECRET